

## INSTRUCTION FOR AUTHORIZATION OF MEDICATION

St. Thomas the Apostle requires the following conditions be met for a student to receive medication in school:

- Written authorization is required from you and your child's health care provider to administer any medication in school. This includes all over the counter and prescription medications. Only a nurse or parent/guardian may administer medication in the school setting, unless self-administration is authorized for a life-threatening condition.
- A medication authorization form is to be **completed** in full and **signed** by you and your child's health care provider.
- All medication must be brought to the health office in a current prescription container, appropriately labeled. Please ask the pharmacist for a separate properly labeled container for home use. Medications sent in envelopes and plastic bags cannot be accepted.
- This form is valid for one school year. A **new** medication form must be completed and filed every school year.
- Of during the school year, your child's health care provider determines medication is no longer required he/she must send this information in writing to the school nurse.
- Use one form for each medication. The medication form may be duplicated or additional forms are available in the health office.

PLEASE PROVIDE **ALL** INFORMATION